

# Pretty Things Event Decor

## *Rental Agreement & Contract*

Date: \_\_\_\_\_

Client Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Event Location: \_\_\_\_\_

Event Date(s): \_\_\_\_\_

## **Rental Items**

Client agrees to rent the décor items listed on the attached invoice or quote, which becomes part of this Agreement.

## **Payment Terms**

- A 20% non-refundable deposit is required at the time of signing to reserve the event date and items.
- The remaining balance is due 30 days prior to the event date.
- Orders placed within 30 days of the event require full payment at booking.
- If payment is not received by the due date, the Company may cancel the reservation and retain the deposit.

## **Cancellations**

- Deposits are non-refundable.
- Cancellations more than 30 days before the event will not owe the remaining balance.
- Cancellations within 30 days may be responsible for up to 100% of the rental total.

## **Delivery, Setup & Pickup**

■ Client Pickup ■ Delivery Only ■ Delivery + Setup + Pickup

Items must be ready at the agreed time and location. Late returns may incur additional fees.

## **Care & Responsibility of Rental Items**

- Client is responsible for all items from delivery or pickup until return.
- Items must be protected from weather and misuse.
- No tape, glue, nails, or adhesives may be used on rental items.
- Open flames are not allowed unless approved.

## **Damage, Loss or Theft**

Any damaged, broken, stained, lost, or stolen items must be paid for in full by the Client at replacement value. Payment for damages is due within 7 days of invoice.

## **Cleaning**

Normal cleaning is included. Excessive dirt, wax, or stains may result in additional fees.

## **Substitutions**

If an item becomes unavailable due to circumstances beyond control, a similar item may be substituted.

## **Liability**

Pretty Things Event Decor is not liable for injury, misuse, weather-related issues, venue restrictions, or consequential damages. Client agrees to hold the Company harmless from claims related to use of rental items.

## **Force Majeure**

Company is not responsible for failure to perform due to events beyond reasonable control including severe weather, emergencies, or government restrictions.

## **Agreement**

By signing below, Client acknowledges they have read and agree to all terms of this Rental Agreement.

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pretty Things Event Decor Signature: \_\_\_\_\_ Date:  
\_\_\_\_\_